



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
800 BAY ROAD  
P.O. BOX 778  
DOVER, DELAWARE 19903

JENNIFER COHAN  
SECRETARY

**Utilities Coordination Working Group  
Construction Phase Utility Coordination Subcommittee Meeting  
(Senate Concurrent Resolution 48)**

Tuesday, September 3, 2019

1:00pm – 2:30pm

DelDOT Administration Building, 800 Bay Road, Dover, DE  
Farmington/Felton Conference Room

**AGENDA**

- Welcome & Introductions
- Old Business
- New Business
  - Background
  - Obstacles/Challenges
  - Communication Between Parties and Throughout Construction
  - Schedules
  - Impacts of contractor changes and how to properly deal with them
  - Utilities and DelDOT holding to approved schedules
  - What Needs to Be In Place for Utility Relocation to Commence
  - Field Changes
  - Resources
    - In-house vs. Consultants
  - Schedules
  - Accountability
- Action Items/Future Meetings
- Public Comment

**Future Subcommittee Meetings: TBD**

**Future Utilities Coordination Working Group Meetings: 10/1/19; 11/5/19; 12/3/19; 1/7/19**

If you have any questions please contact Lesley Devine at (302) 760-2197.

